

MEETING MINUTES

PS 889 PA Meeting Held December 21, 2017

Approved on January 30, 2018 by PS 889 PA Members

Board Members: Alix Boyle, President | Chris Confessore, Treasurer | Jill Beadle, Secretary

Date & Time	Thursday, December 21, 2017 from 6:30 pm to 7:30 pm
Venue	In the library of PS 889 @ 21 Hinckley Place, Brooklyn, NY 11218
In Attendance	<ul style="list-style-type: none">• Pre-K and kindergarten parents• PS 889 Administrators: Principal Anderson
Meeting Minutes Jill Beadle	Minutes from November 30, 2017 meeting approved by PA members
President's Report Alix Boyle	<ul style="list-style-type: none">• Student-parent directory: Completed and successfully distributed. Option for parents to be added or to update their information.• Parent survey: Tabulating results, which will be used to inform PA activities and decision making. Some results already used to make key decisions, e.g., preferred PA meeting times and dates.• PA events: Had a few successful "firsts"<ul style="list-style-type: none">▶ During Unity Concert, raised money for the PA with a silent auction and concession stand sales (included congratulatory bouquets)▶ Held first community building event, "healing through art," in partnership with MS 890.▶ Launched call for membership dues with option to donate funds via cash, check or PayPal▶ Sponsored toy drive for Brooklyn Hospital• Upcoming events: Planning underway, for January, including movie night, read-a-thon and winter fair.

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<p>Treasurer's Report Chris Confessore</p>	<ul style="list-style-type: none">• Reported revenue: Revenue generated: Unity Concert concessions, approximately \$700; silent auction, approximately \$180 thus far; membership due, \$445 to date
<p>Principal's Report Principal Anderson</p>	<ul style="list-style-type: none">• Overall: Thrilled that the Unity Concert went so well. Plan to have more.• Academics: Early 2018, students will have designated time built into their day/curriculum for art, science and library. There will also be a big emphasis on writing and reading in January, February and March -- more enrichment and academic rigor.• Upcoming activities/enrichment programs: <u>Arts in Action</u>; <u>Puppetry in Practice</u> for kindergartners and Pre-K with more focus on kindergartners; <u>ArtsConnection</u>; and Farmer Fred gardening.
<p>Committee Reports Respective Chairs</p>	<ul style="list-style-type: none">• Gardening: Farmer Fred under consideration. Possible site visit.• Communications: Will launch 'things you need to know' e-newsletter in January via MailChimp. Weekly cadence. Will offer Spanish version.• Events: Great start. Able to get volunteers for Unity Concert, but need to recruit more for upcoming events, e.g., movie nights, parents and pastry breakfasts, winter fair.• Fundraising & Development: Presented proposal for PS 889 PA to file for 501c3 status -- why beneficial, what it entails and why recommending. Need status to be eligible for corporate match contributions. Once status is obtained, will need to have separate meeting to adopt articles of incorporation and enlist services of accountant.
<p>Old Business Alix Boyle</p>	<p>Nominations open for co-officers of the PA executive board and assistant treasurer. No nominations were put forth.</p>
<p>New Business Alix Boyle</p>	<ul style="list-style-type: none">• 501c3 vote: PA voted to file for 501c3 status and authorized Carl to take all necessary steps to put the process in motion.• Budget: Voted to allocate \$500 for 501c3 filing costs